

**Buckingham Lake Neighborhood Association
Steering Committee Meeting
Tuesday December 1, 2015**

The Steering Committee convened at 7:15 with the following members in attendance:

- Dan Sleasman 31 Buckingham Drive Albany NY 12208
- Shannon Lavigne 92 Buckingham Drive Albany NY 12208
- Margie Sheehan 32 Buckingham Drive Albany NY 12208
- Jeanette Maikels 174 Holmes Dale Albany NY 12208
- Felton McLaughlin Lenox Avenue Albany NY 12208
- Scott Jarzombek 50 Kakely Street Albany, NY 12208
- Laura Hopper 35 Euclid Ave Albany, NY 12208
- Officer James Brooks

1. Introductions were made.
2. Officer Brooks provided some background on the need for a new neighborhood association in the Buckingham Lake neighborhood. He mentioned how the "Community Service Area 28" email service he distributes is an example of the type of communication he sends to other neighborhood associations for distribution to residents. Everyone is agreement that the Buckingham Lake Neighborhood Association will be an alternative choice for residents.
3. Concerning the first general neighborhood association meeting it was decided that Tuesday February 1, 2016 is the best date.
4. Concerning whether or not to invite City of Albany Leaders such as Mayor Sheehan and Chief Cox to the first meeting it was decided that these invitations should wait until the second meeting. This will allow BLNA to be as organized as possible and provide the opportunity to poll residents in advance on questions and issues they may want to discuss with City Leaders.
5. Dan Sleasman provided an update on the draft by-laws which have been reviewed by the President of the Pine Hills NA Virginia Hammer and local attorney BJ Costello. Based on the feedback received there and the group discussion two suggested changes were made:
 1. Change the number of Board members from seven to five. It was agreed to change to five.
 2. Use the language non-partisan v. non-political. It was agreed to accept the change to non-partisan.
6. A discussion on procedure for nominating and electing the first slate of Board Directors. An inquiry will be made and recommendation returned to the steering committee by Dan Sleasman.
7. Officer Brooks will provide a questionnaire for residents to distribute at the first meeting.

Dan Sleasman
December 8th, 2015